

**THE LARKFIELD CENTRE**  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED MARCH 31 2020  
SCOTTISH CHARITY NUMBER SC020409

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**THE LARKFIELD CENTRE**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31 2020**

**MANAGEMENT COMMITTEE**

The Management Committee who served during the year were as follows:-

M. Sherland	Chairperson
J. Peebles	Vice Chairperson
S. McDougall	Secretary
G. McCarthy	Treasurer
P. Gaffney	Committee Member (Retired June 2019)
P. MacKinnon	Committee Member
L. Laing	Committee Member
E. Murray	Committee Member
J. Cairns	Honorary Member

**SECRETARY**

S. McDougall

**REGISTERED ADDRESS**

39 Inglefield Street  
Govanhill  
Glasgow  
G42 7AY

**REGISTERED SCOTTISH CHARITY NUMBER**

SC020409

**BANKERS**

Clydesdale Bank plc

**INDEPENDENT EXAMINER**

R T Aird, CA  
Aird Sakol Limited  
8 Benview Road  
Clarkston  
Glasgow G76 7PP

**THE LARKFIELD CENTRE**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED MARCH 31 2020**

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**THE LARKFIELD CENTRE**  
**REPORT OF THE MANAGEMENT COMMITTEE**  
**FOR THE YEAR ENDED MARCH 31 2020**

The Management Committee present their report and the financial statements of the charity for the year ended March 31 2020.

**CONSTITUTION**

The Organisation was formed and a founding document drawn up by the Management Committee following a formative meeting of the members.

Members of the Management Committee are elected at the Annual General Meeting of the Organisation by members eligible to vote.

The Organisation is recognised by the Inland Revenue as a charity under Scottish Charity number SC020409.

**OBJECTIVES**

The Association is established solely for charitable purposes within the Govanhill APT and its environs and in particular for the following objects:

- (1) to promote the benefit of the inhabitants of the Govanhill APT and its environs without distinction of political, gender, age, nationality, creed, sexuality, religious or other opinions by associating the inhabitants, voluntary organisations and Local Authorities in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- (2) to secure the establishment and maintenance of the Centre for activities promoted by the association and for the use of the inhabitants of the Govanhill APT and its environs.

**MANAGEMENT COMMITTEE**

The Management Committee who served during the year were as follows:

M. Sherland	Chairperson
J. Peebles	Vice Chairperson
S. McDougall	Secretary
G. McCarthy	Treasurer
P. Gaffney	Committee Member (Retired June 2019)
P. MacKinnon	Committee Member
L. Laing	Committee Member
E. Murray	Committee Member
J. Cairns	Honorary Member - Deceased

**ACHIEVEMENTS AND PERFORMANCE**

Over the last year we have provided the following:

**Children/Young People**

Groups for children/young people 5yrs-18yrs the groups enhance both learning and relaxation/social interaction.

**Health and Well-being**

Groups that support people with addiction such as - **Alcoholics Anonymous**

**Men's Group** - that is accessed by vulnerable males in the local community who can now come together and enjoy social activities such as pool, chess and dominos in a safe environment.

## THE LARKFIELD CENTRE

### REPORT OF THE MANAGEMENT COMMITTEE (CONTINUED)

FOR THE YEAR ENDED MARCH 31 2020

#### ACHIEVEMENTS AND PERFORMANCE (CONT)

**Women's Group** - helps women of all ages to connect with each other, helps them to thrive and transform their lives, it gives them a purpose to get up in the morning and get out of the house going some way to stop them becoming isolated in their own homes.

**Arts** - Art Group, Word Factory and Digital Photography enabling the attendees to develop their individual artistic skills building their confidence and giving them a purpose also to get out of the house.

The Digital Photography Group held an Exhibition of their work this year and the standard of photography was second to none, they have learned a great deal from attending the group.

Our singing group called 'SKYY Group' is a group for older people (Singing Keeps You Young) who meet once per month at the centre and continues to bring older people together to sing for enjoyment and also social interaction lessening the chances of them becoming isolated in their own home. The centre is a safe and friendly environment for the group to do this in.

**Learning** - Clyde College continues to deliver ESOL classes in the community at the centre and by learning to speak English those participating in the classes improve their job opportunities for the future. We also have Arabic/Koran Classes for children/young people and this enables local children/young people to learn about their culture and its language.

**Employability** - We work in partnership with the local Assisted Learning Secondary School providing work placements to pupils. It gives the young people the opportunity to spend a week in a work environment working with the public, learning about Health and Safety, completing tasks and writing them up in a work planner.

**Housing/Benefits Advice Surgery - EU Advice Surgery** We continued to provide accommodation to Positive Action in Housing to enable them to hold a surgery on a weekly basis to assist the local Romanian Community with advice on housing and benefits.

There was also an additional surgery added to our programme to assist the Romanian Community given the situation with leaving Europe as many of those attending this surgery just didn't know where to start the process so it was beneficial to support the members of our community from Romania.

**Events** - The centre ran various events over the year such as Burns Supper, Easter/Open Day Event, Marie Curie Event, Remembrance Event, Halloween Event for local Schools which is about them learning that words can be fun and 3 Events at Christmas (i) Christmas Lights Switch-on, (ii) Pantomime and (iii) Santa's Grotto.

We also host the local Assisted Learning Secondary School uppers years Christmas Disco.

The centre continues to provide the community with a much needed venue for education and leisure activities in a safe and friendly environment.

**THE LARKFIELD CENTRE**  
**REPORT OF THE MANAGEMENT COMMITTEE (CONTINUED)**  
**FOR THE YEAR ENDED MARCH 31 2020**

**ACHIEVEMENTS AND PERFORMANCE (CONT)**

**Who benefits**

The whole community benefits as the centre provides a wide and varied programme throughout the year and has something for everyone in the community, it is disabled friendly too as we are on the one level, have wide door access plus disabled facilities and ramps to access the building.

**2019-2020** saw 2,355 approx people come through our doors for classes, events, groups and general inquiries that were signposted to other organisations in the local area that could provide assistance to meet the needs of those making enquiries.

We are based in one of the most multi-cultural areas of Glasgow, if not in Scotland with over 50 plus languages being spoken. Our events in particular see people from all cultures and walks of life attending and they help to deliver community cohesion.

Sadly on the 27 March 2020 the Management Committee took the difficult decision to close the Centre temporarily to the Public given the advice/information from the Scottish Government that it was unsafe to remain open due to the Pandemic of Covid-19. One staff member continues to work from home going into the centre once per week to pick up mail etc with the remaining staff on furlough.

We look forward to welcoming the Public back to the Centre as soon as it is deemed safe to do so by the Scottish Government.

**FINANCIAL REVIEW**

Per the Statement of Financial Activities on page 7, the charity reported a net reduction in funds for the year of £3,058 (2019 £2,167) and had total funds of £51,755 at 31 March 2020 of which £7,209 was restricted.

**Reserves policy**

The main risk to the charity is the possibility of it not receiving sufficient funding in a year to continue its programme of works. It is the policy of the Management Committee to maintain unrestricted funds, i.e. funds not committed or invested in fixed assets, at a level that would meet Redundancy payments and other costs associated with closure. Per the General Fund on page 7, the charity's Unrestricted Funds amounted to £44,546 which was well above the required level and was acceptable to the Committee.

This Report was approved by the Management Committee on 24 June 2020 and signed on their behalf.

.....  
Signed

**INDEPENDENT EXAMINERS REPORT  
TO THE MANAGEMENT COMMITTEE OF  
THE LARKFIELD CENTRE FOR  
THE YEAR ENDED 31 MARCH 2020**

I report on the financial statements of the charity for the year ended 31 March 2020 on pages 7 and 8 which have been prepared under the historical cost convention and the accounting policies set out on page 9.

**Respective responsibilities of Management Committee and Independent Examiner**

The Management Committee are responsible for the preparation of financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Management Committee considers that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply.

It is my responsibility to examine the Accounts as required under Section 44 (1) (c) of the Act and state whether particular matters have come to our attention.

**Basis of Independent Examiner's Statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts kept with those records. It also includes consideration of any unusual terms or disclosures in the accounts, and seeks explanations from the Management Committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention:

1. which provides reasonable cause to believe that in any material respect the requirements;
  - a. to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - b. to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

FOR AND ON BEHALF OF THE COMPANY

R.T. Aird, CA  
Aird Sakol Limited  
Chartered Accountants  
8 Benview Road  
Clarkston  
Glasgow G76 7PP

24 June 2020

## THE LARKFIELD CENTRE

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2020

	<i>Note</i>	<b>RESTRICTED Social Strategy £</b>	<b>UNRESTRICTED General Funds £</b>	<b>2020 Total £</b>	<b>2019 Total £</b>
<b>INCOME FROM CHARITABLE ACTIVITIES</b>					
GCC Integrated Grants Fund	2	45,657	-	45,657	44,885
Fundraising and donations		-	931	931	739
Café		-	210	210	317
Lets		-	3,729	3,729	3,251
Sundry Awards/grants		-	4,083	4,083	4,537
Bank interest		-	151	151	114
<b>TOTAL INCOME</b>		<b>45,657</b>	<b>9,104</b>	<b>54,761</b>	<b>53,843</b>
<b>EXPENDITURE ON CHARITABLE ACTIVITIES</b>					
<b>Employee costs:</b>					
Wages and salaries		35,112	-	35,112	34,655
<b>Administration:</b>					
Stationery and office supplies		348	-	348	425
Telephone		625	-	625	621
<b>Property:</b>					
Heat and light		2,370	-	2,370	2,599
Cleaning and maintenance		4,739	-	4,739	3,589
Building repairs		-	5,400	5,400	-
<b>Professional fees:</b>					
Accountancy		1,080	-	1,080	1,050
Payroll fees		678	-	678	598
<b>Miscellaneous:</b>					
Café costs		-	441	441	111
Events		-	5,936	5,936	11,309
Sundry Subscriptions and licences		357	-	357	320
Insurance		733	-	733	733
<b>TOTAL EXPENDITURE</b>		<b>46,042</b>	<b>11,777</b>	<b>57,819</b>	<b>56,010</b>
<b>Net income/(expenditure) c/d</b>		<b>( 385)</b>	<b>( 2,673)</b>	<b>( 3,058)</b>	<b>( 2,167)</b>
<b>FUNDS STATEMENT</b>					
		<b>RESTRICTED Social Strategy</b>	<b>UNRESTRICTED General Funds</b>	<b>£ Total</b>	<b>£ Total</b>
Net income/(expenditure) b/d		( 385)	( 2,673)	( 3,058)	( 2,167)
Net Surplus/(deficit) for year		( 385)	( 2,673)	( 3,058)	( 2,167)
Funds b/f 01/04/2019		7,594	47,219	54,813	56,980
Funds c/f 31/03/2020		7,209	44,546	51,755	54,813

There were no recognised gains or losses other than those shown in the Statement of Financial Activities

The notes on pages 9 form part of these financial statements

**THE LARKFIELD CENTRE**

**BALANCE SHEET AS AT MARCH 31 2020**

	<u>Note</u>	<u>2020</u> £	<u>2019</u> £
<b>Current Assets</b>			
Cash in hand and at Bank		54,880	58,366
		-----	-----
		54,880	58,366
<b>Liabilities</b>			
Creditors and Accrued charges	3	(3,125)	(3,553)
		-----	-----
<b>Net Assets</b>		<b>51,755</b>	<b>54,813</b>
		=====	=====
<b>Funds of the charity</b>			
Per Statement of Financial Activities			
Social Strategy Fund		7,209	7,594
General Fund		44,546	47,219
		-----	-----
		<b>51,755</b>	<b>54,813</b>
		=====	=====

Chairperson.....

Treasurer.....

AIRD SAKOL LIMITED  
CHARTERED ACCOUNTANTS

24 June 2020

# THE LARKFIELD CENTRE

## NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED MARCH 31 2020

1. **ACCOUNTING POLICIES**

1a. **Basis of preparation of financial statements**

The financial statements are prepared under the historical cost convention, and include the results of the charity's operations which are described in the Report of the Management Committee and all of which are continuing.

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102) as amended by Update Bulletin 1, applicable UK Accounting Standards and the Charities Accounts (Scotland) Regulations 2006.

1b. **Income**

Voluntary income and donations are accounted for as received by the charity. No permanent endowments have been received in the period.

2 **GCC Grant**

Grant underspend for the year to 31 March 2020 of £1,342.49 has been returned to Glasgow City Council.

3 **Creditors and Accrued Charges**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Independent Examination	1,080	1,050
Return of unspent grant to GCC	1,343	2,114
Committed expenditure	702	389
	-----	-----
	<b>3,125</b>	<b>3,553</b>
	=====	=====

**THE LARKFIELD CENTRE**  
FINANCIAL STATEMENTS PER FUNDS  
FOR THE YEAR ENDED 31 MARCH 2020  
REGISTERED NUMBER SC020409

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**THE LARKFIELD CENTRE**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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	5	Balance Sheet – General Fund

**THE LARKFIELD CENTRE**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2020**  
**SOCIAL STRATEGY FUNDING**

	<u>£</u>	<u>£</u>
<b>Income</b>		
GCC Grant		45,657
 <b>Expenditure</b>		
Staff costs	35,112	
Property	2,370	
	4,739	
Admin.	348	
	625	
	678	
	1,080	
Other costs		
	733	
	357	
	-----	
		46,042
		-----
<b>Surplus/(deficit) for year to 31 March 2020</b>		<b>( 385)</b>
		=====

**THE LARKFIELD CENTRE**

**BALANCE SHEET**

AS AT 31 MARCH 2020

**SOCIAL STRATEGY FUNDING**

	<u>£</u>	<u>£</u>
<b>Current Assets</b>		
Cash in hand and at Bank		10,334
<b>Liabilities</b>		
Creditors and Accrued Charges		(3,125)
		-----
<b>Net Current Assets</b>		<b>7,209</b>
		=====
<b>Financed by</b>		
Social Strategy Reserve – brought forward		7,594
Add: Surplus for year		( 385)
		-----
		<b>7,209</b>
		=====

**THE LARKFIELD CENTRE**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**GENERAL FUND**

	£	£
<b>Income</b>		
Donations, Fundraising etc.	931	
Awards & Grants	4,083	
Bank interest	151	
Generated Income      Café	210	
Lets	3,729	
	-----	9,104
 <b>Expenditure</b>		
Other activities	5,936	
Repairs	5,400	
Cafe Cost	441	
	-----	11,777
		-----
<b>Surplus/(Deficit) as at 31 March 2020</b>		<b>(2,673)</b>
		=====

**THE LARKFIELD CENTRE**

**BALANCE SHEET**

**AS AT 31 MARCH 2020**

**GENERAL FUND**

	<u>£</u>
<b>Assets</b>	
Cash in hand and at Bank	44,546
	-----
	44,546
	=====
<b>Financed by</b>	
General fund brought forward	47,219
Less: Surplus/(deficit) for year	(2,673)
	-----
	44,546
	=====